



**HOLMES ELEMENTARY SDMT
Meeting Minutes - 2018-19**

School or District	Holmes Elementary
Date	October 23, 2018 - 8-9am
Participants	K-Paolucci, 1-Kull, 2 – Goupil, 3 – Evans, 4 – Maze, RTI-Infantio, Specials – Conrad, Sped – Maltby, SSS/District – Caruan, Admin – Cross, SocialEmotional – Pieczonka, ELL – Conway, Parent-Hayes, Club - Jolynn, Tom Fitzgerald
Absent	KTSEA – Kren
Meeting Date:	11/20/18 - 8-9am
Agenda & Decision Points	<ol style="list-style-type: none"> 1. Welcome & Introductions, Ice Breaker: Caruana. 2. Norms - Agreed on the Following Norms Treat each other with respect. We will address conflict with dealing with the issue not the person. We will be present both physically and mentally. We will use our time wisely starting and ending on time. We will leave our titles at the door. We will distribute tasks equally. When members miss a meeting we will share the responsibility of bringing them up to date. 3. Review September minutes (updates) 4. School Engagement Plan Updates (10 MInutes) <ol style="list-style-type: none"> a. Review Goals b. Sub Committee Progress Review 5. School Wide Reading: Boys in School 6. School Updates: <ul style="list-style-type: none"> - Fundraising - Author Visit - Facilities - Crisis Team 7. District Updates <ul style="list-style-type: none"> - District Committee Reports 8. Other
Next Meeting Date	11/20/18 - 8am
Agenda Items	
Minutes	<p>Welcome- setting goals around trauma, boys, and culture of learning Break into groups- review action steps Reading/Writing Conrad Kull Conway Maltby Cross</p> <p>Edits to writing: K/1 10-20 minutes of writing instead of 20</p>

Edits to reading: Be sure that all providers are present at data meetings (RtI & ELL)

Math

Caruana
Paolucci
Evans
Infantino

Work in progress- need more RtI support, more common planning time with RtI, looking forward to data meetings

PBIS/Attendance

Maze
Goupil
Hayes
Pieczonka
Fitzgerald

Edits to attendance:(4th bullet) chronic rather than excessive- this keeps us using the same language as the district

Edits to PBIS: (3rd bullet) students identify based on the building checklist will participate in CI/CO

Shares from article

P. 3 - Single gender learning environments

This group felt that this was a step backwards. Girls should be used as positive role models instead of being seperated.

We liked that the article suggested having a larger audience for student writing. Competition that celebrates the outcome, not the win

Section 3 talked about neural rest states. We expect students to sit and listen with no movement. We as adults can't do this for long periods of time. We need to adjust our outlook on this.

Fundraising

Meat Raffle Nov 16th starts at 6pm
Rent letter board?

Author visit- Nov 8th

Selling VIP passes for author visit- 26 sold

Beautification Reps

We have stencils for the hallway

Crisis Team

Announced lockdown drill Thursday- 2ish

Officer Partyka would like to come in and read *Keeping You Safe*. He can do this on November 6, 7, 12, or 13. He can go into classrooms.

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.